



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 062
Series of 2024

AN ORDER CREATING AND MOBILIZING THE CITY OF IMUS PLANNING TEAM (CIPT) FOR THE PREPARATION OF THE CITY COMPREHENSIVE DEVELOPMENT PLAN (CDP), DESIGNATING ITS COMPOSITION, ROLES, AND RESPONSIBILITIES AND FOR OTHER PURPOSES

WHEREAS, the Local Government Code or Republic Act No. 7160 mandates local government units to prepare a Comprehensive Development Plan that outlines the key goals and objectives, challenges and concerns facing Local Government Unit's (LGU) and a set of programs, projects and policies to attain its vision and mission towards a sustained socio-economic development;

WHEREAS, Republic Act No. 7160 further provides that the Local Development Council (LDC) is the body mandated by the Local Government Code of 1991 to prepare the multi-sectoral development plan of a Local Government Unit, thus it is critical to ensure that the LDC as well as its functional and sectoral committees, as providers of technical support and assistance are constituted and activated including the technical working group for that purpose;

NOW THEREFORE, I, ALEX L. ADVINCULA, City Mayor of the City of Imus, by virtue of power vested in me by law and the Constitution do hereby create and mobilize the City of Imus Planning Team (CIPT).

Section 1. COMPOSITION.

The CIPT shall be composed of the following:

1. Planning Core Group

Engr. Guiana F. Monzon

*Acting City Planning and Development
Coordinator and Zoning Administrator, Planning
Officer*



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OFFICE OF THE CITY MAYOR

Mr. Hertito V. Monzon

*City Administrator and Officer In Charge –
Human Resource and Management Office*

Ar. Junar P. Tablan, PhD, EnP

Urban Planner

Mr. Joseph Ryan V. Geronimo

*City Local Government Operations Office,
Department of Interior and Local Government*

Ms. Marisel R. Cayetano

*City Disaster Risk Reduction and Management
Officer*

Ms. Dorotea L. Sagenes

City Environment and Natural Resources Officer

Engr. Christian Mervin S. Sarno

City Engineer

Engr. Alvin S. Saitanan

Officer In Charge, City Building Official's Office

Hon. Reymundo DG Ramirez

President, Liga ng mga Barangay

Mr. Elmer L. Camerino

City Assessor

Mr. Dennis R. Sauquillo

GIS Expert

2. Support Group

Hon. Darwin Marti M. Remulla

*City Councilor
Chairman, Committee on Land Utilization,
Zoning and Housing*



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Hon. Lloren Dionella G. Saquilayan

City Councilor

*Chairperson, Committee on Social Services,
Family, Women, Children and Elderly*

Hon. Enzo Gaston A. Ferrer

City Councilor

*Chairperson, Committee on Health, Nutrition,
Population and Sanitation, Environment
Protection and Ecology*

Hon. Gregorio Miguel B. Ocampo, Jr.

City Councilor

Chairperson, Committee on Education

Hon. Reymundo DG. Ramirez

President, Liga ng mga Barangay

*Chairperson, Committee on Peace and Order,
Public Welfare and Safety and Fire Protection,
Human Rights, Barangay Affairs*

Hon. Glian P. Ilagan

President, Sagguniang Kabataan Federation

*Chairperson, Committee on Sports and Youth
Development*

Hon. Larry Boy S. Nato

City Councilor

*Chairperson, Committee on Ways and Means,
Games and Amusement, Markets and
Slaughterhouse*

Hon. Exequiel B. Ropeta

City Councilor

*Chairperson, Committee on Agriculture and
Livelihood and Agrarian Reforms*



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Hon. Mark Anthony P. Villanueva

City Councilor

*Chairperson, Committee on Trade, Commerce
and Industry, Labor and Employment, Industrial
Peace*

Hon. Jogie Lyn L. Maliksi

City Councilor

*Chairperson, Committee on Cooperatives and
Culture and Tourism, People's Organization
(PO's), and Non-Government Organization
(NGO's) Accreditation*

Hon. Sherwin L. Comia

City Councilor

*Chairperson, Committee on Public Works and
Infrastructures, Special Projects*

Hon. Lloyd Emman D. Jaro

City Councilor

*Chairperson, Committee on Finance, Budget
and Appropriations*

Hon. Dennis T. Lacson

City Councilor

*Chairperson, Committee on Transportation and
Communications, Information and
Communication Technology*

Hon. Peter Emmanuel C. Lara

City Councilor

*Chairperson, Committee on Ordinances Rules,
Privileges and Legal Matters*



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PB Kaizer L. Jardin

Representative, Liga ng mga Barangay

Dr. Ferdinand P. Mina, RMT

City Health Officer

Ms. Josephine G. Villanueva, RSW

City Social Welfare and Development Officer

Mr. Lauro D. Monzon

City General Services Officer

Mr. Romel F. Lazo

*Officer In Charge, City Economic Enterprise and
Management Office*

Mr. Ervin Ace H. Navarette

City Information Officer

Mr. Robert R. Marges

City Agriculturist

Dr. Maribel Depayso-Reyes

City Veterinarian

Dr. Emanuel R. Paredes

*Officer In Charge, City Tourism and Heritage
Office*

Mr. Jericho F. Reyes

Officer In Charge, Youth Affairs Office

Mr. Manuel Reynold W. Dela Fuente

City Treasurer

Ms. Arlene DG Duminding

City Budget Officer



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Ms. Roselie A. Pangilinan
City Accountant

Atty. Leonard Martin E. Syjuco
City Legal Officer

Ms. Luzviminda L. Elbinias
Officer In Charge, Office of the Senior Citizen Affairs

Ms. Mary Grace F. Catolico
Officer In Charge, City Information Technology and Records Management Unit

Ms. Marie Jenneth Vilbar-Lungcay
Officer In Charge, Local Economic Development and Investment Promotions Office & GAD Focal Person

Mr. Randy B. Gonzales
Officer In Charge, City Civil Registrar Office

Ms. Maria Theresa C. Sañez
City Population and Development Officer

Ms. Maria Fides B. Escalada
Officer In Charge, Persons with Disability Affairs Office

Ms. Victoria C. Calitis
Officer In Charge, School Administrator - City College of Imus

PCOL. Jose Junar P. Alamo (Ret)
Officer In Charge, Civil Security Unit

Ms. Clarita T. Casing
Representative, Public Employment Services Office



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Ms. Jasmin C. Ramos

Business Permits and Licensing Officer

Mr. Rizaldy T. Nato

Administrative Officer V, City of Imus Traffic Management Unit

Mr. Generoso Ramos Jr.

Officer In Charge, City of Imus Cooperative and Livelihood Entrepreneurial and Development Office

Mr. Nestor C. Sauquillo

Officer In Charge, Tricycle Regulatory Unit

Ms. Rosena V. Roman, RL

City Librarian

Mr. Jose Froilan G. Abad

Representative, Local Housing Board

Mr. Patrick M. Paulme

Officer In Charge, City of Imus Sports Development Unit

Ms. Sheryline Sarmiento-Timtiman

Desk Officer, Civil Society Organization

Mr. Enrique Romeo Martin

President, AIMHAI Federation

Mr. Homer N. Mendoza

Officer In Charge, DepEd District Supervisor

PLTCOL. Alfie Maluenda Salang

Officer In Charge, Imus Component City Police Station



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FCINSP. Joel A. Elefante

City of Imus Fire Marshal, BFP

JCINSP. Darwin I. Motilla

*Imus City Jail Warden – Male Dormitory
Bureau of Jail Management and Penology*

JINSP. Arnela D. Tolledo

*Imus City Jail Warden – Female Dormitory
Bureau of Jail Management and Penology*

Mr. Emmanuel Puyo

Election Officer, Commission on Election

Hon. Rosa Elmina Catacutan-Villarin

City of Imus Prosecutor

Mr. John Nicole Manlansing

Legislative Staff

Ms. Ma. Carmela T. Lazatin

Legislative Staff

Mr. Ian Soromo

Legislative Staff

Ms. Jully Ann A. Alipoon

Legislative Staff, Liga ng mga Barangay

Ms. Joyce D. Verdadero

*Representative, Sangguniang Kabataan
Federation*

Ms. EJ C. Nato

Legislative Staff

Ms. Ghanica Myr Bautista

Legislative Staff



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Legislative Staff

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Ms. Madelane O. Guinto
Representative, Maynilad

Ms. Ma. Cristina O. Quilingan
Representative, Meralco Bacoor Business Center

Mr. Dennis Martin Roque
Representative, Globe Telecom

**3. Technical Working
Group**

a. Social Sector

Ms. Dianne P. Garcia
Representative, City College of Imus



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Mr. John Caesar E. Eñano

*Representative, City Disaster Risk Reduction
and Management Office*

Mr. Reinhold P. Acacio

*Representative, City Disaster Risk Reduction
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Dr. Gelyn Golamco

Representative, City Health Office

Ms. Jam Gabrielle R. Cani

*Representative, City of Imus Sports
Development Unit*

Mr. Jhedielle Enrico S. Figueroa

Representative, City Population Office

Ms. Marianne E. Alcoseba

Representative, City Civil Registrar's Office

Mr. Bienvenido Juan Y. Bondoc

*Representative, City Social Welfare and
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Mr. Bradley Myles Wency Ramos

*Representative, City Tourism and Heritage
Office*

Ms. Leonora R. Lacson

Representative, Civil Security Unit

Mr. Darlferhen M. Dancel

*Representative, Department of Education –
Imus*

Dr. Marilou P. Bronzi

*Education Program Supervisor, Department of
Education – Imus*



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*Representative, Gender and Development
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PMAJ Ernesto R. Chavez

*Representative, Imus City Component City
Police Station*

JO1 Precious Joy M. Bunuan

Representative, Imus City Jail Female Dormitory

JO1 Rosalie A. Diaz

Representative, Imus City Jail Female Dormitory

JO1 Sherene S. Ngalawen

Representative, Imus City Jail Male Dormitory

SJO2 Jenylin F. Quintana

Representative, Imus City Jail Male Dormitory

SFO4 Rita May Andres

Representative, Bureau of Fire Protection - Imus

SFO3 Ivy Esplago

Representative, Bureau of Fire Protection - Imus

Ms. Leonora R. Saporsantos

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Ms. Kristina Lea G. Monzon

*Representative, Office of the Senior Citizen
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*Representative, Persons with Disability Affairs
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Mr. Reiss Marc F. Dimdam

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Mr. Roderick C. Biazon

Representative, City Planning and Development Office

Ms. Jocelyn B. Bare

Representative, Local Council for Women

b. Economic Sector

Ms. Ruby R. Concepcion

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Representative, City Agricultural Services Office

Mr. Dan Kevin P. Mojica

Representative, City Agricultural Services Office

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Mr. Reinhold P. Acacio

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Ms. Jacquilyn V. Lara

Representative, City of Imus Cooperative, Livelihood and Entrepreneurial, and Enterprise Development Office



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Ms. Miko Arianne M. Racelis

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Representative, Public Employment Services Office

Ms. Annabella R. Jarin

Representative, Imus City Chamber of Commerce and Industry Inc.

C. Environment Sector

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Representative, City Assessor's Office

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Mr. Reinhold P. Acacio

Representative, City Disaster Risk Reduction and Management Office



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Mr. Jhomar S. Sanchez

Representative, City Environment and Natural Resources Office

Mr. Dhandie B. Ramirez

Representative, Maunlad na Kaisipan para sa Kaunlaran Inc.

Ms. Cynthia Eusebio

Representative, Women of Imus Association Inc.

**d. Infrastructure/
Physical Sector**

Mr. Daniel S. Seno

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Engr. Genesis Neil Tabing

Representative, City Building Official's Office

Engr. Jane Ruzel J. Nacpil

Representative, City Engineering Office

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Representative, City Information Office

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Mr. Reinhold P. Acacio

Representative, City Disaster Risk Reduction and Management Office

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Representative, City of Imus Traffic Management Unit



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Police Station*

Ms. Cherry Chrisel T. Jarin

Representative, Tricycle Regulatory Unit

Mr. Zandro Saquilayan

*Representative, Samahan ng mga TODA sa
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e. Institutional Sector

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*Representative, City Disaster Risk Reduction
and Management Office*

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Representative, City General Services Office



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*Officer In Charge, City Information Technology
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Representative, City Legal Office

Mr. Bryan A. Ordoñez

Representative, City Treasurer's Office

Ms. Van Carlyne F. Rocha

*Representative, Human Resource Management
Office*

Mr. Jonathan A. Campat

Representative, Office of the City Administrator

Mr. Reuben D. Ramirez

Representative, Office of the City Mayor

Ms. Maria Cecilia Santos

Representative, Local Council of Women

Dr. Laurence Mascay

*Representative, Council for the Restoration of
Filipino Values*

Engr. Nenita S. Casing

*Technical Staff, City Planning and Development
Office*

Mr. Whelvin L. Ramos

*Technical Staff, City Planning and Development
Office*



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Ms. Mary Grace M. Virata

*Technical Staff, City Planning and Development
Office*

Ms. Aileen DG. Albay

*Technical Staff, City Planning and Development
Office*

Ms. Rowena P. Namacpacan

*Technical Staff, City Planning and Development
Office*

Ms. Anne Mialie P. Evaristo

*Technical Staff, City Planning and Development
Office*

Ms. Princess Anne D. Polo

*Technical Staff, City Planning and Development
Office*

Ms. Gina E. Camerino

*Technical Staff, City Planning and Development
Office*

Ms. Cindy T. De Castro

*Technical Staff, City Planning and Development
Office*

CCA/DRR

Mr. John Caesar E. Eñano

*Representative, City Disaster Risk Reduction
and Management Office*

Mr. Reinhold P. Acacio

*Representative, City Disaster Risk Reduction
and Management Office*

PB Kaizer L. Jardin

Representative, Liga ng mga Barangay



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GG Urbanism

Arch. Paul Caniedo

Arch. John Paul Hynson

Representative, Office for the City Architect

Section 2. ROLES AND RESPONSIBILITIES.

Section 2.1 City of Imus Planning Team (CIPT)

The CIPT shall be the over-all committee responsible for coordinating all technical and administrative activities in preparation of the CDP, including stakeholder consultations and meetings; it shall also facilitate the presentation of the draft CDP to the LDC for endorsement to the Sangguniang Panlungsod.

Section 2.2 Planning Core Group (PCG)

The PCG will coordinate the planning activities, draft and consolidate the contents of the CDP documents.

Section 2.3 Planning Support Group (PSG)

The PSG shall provide basic information and appropriate administrative support to the planning core group, their Department/Unit being the main source of data and information and needed resources for profiling and target setting.

Section 2.4 Planning Technical Working Group (PTWG)

The PTWG on the other hand will assist the Planning Core Group for their particular sector in the following:

- Conduct of sectoral/intersectoral analysis, validation and reports
- Conduct of surveys, consultations/meetings, workshops
- Integration/finalization of studies, research findings, and consultation/survey outputs



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Section 3. RELATIONSHIP WITH THE CITY DEVELOPMENT COUNCIL.

The CIPT shall act as the main technical component of the City Development Council and shall work closely through regular updates and reports with the CDC in crafting the CDP.

Section 4. SUPPORT REQUIREMENTS.

The CIPT may call upon the assistance of relevant Departments/Units and/or personnel, through their respective Department Heads, in the implementation of various activities relative to the formulation of the CDP.

Moreover, everyone is enjoined to participate in various activities of the City of Imus Planning Team when requested.

Section. 5. SEPARABILITY CLAUSE.

If any section or provision of this Implementing Rules and Regulation is declared void, ineffective or invalid by a court of competent jurisdiction, the holding of such section or provision to be void or invalid for any cause whatsoever shall in no way affect the validity of the remaining sections and provisions, which shall remain in full force and effect.

Section 6. EFFECTIVITY CLAUSE.

The CIPT shall exercise their duties and functions effective immediately.

DONE and **SIGNED** this 1st day of October 2024, at the City of Imus, Province of Cavite, Philippines.


ALEX L. ADVINCULA
City Mayor